

SAFETY

Your student is enrolled in a HHS Photography Class. This is an artistic, yet technical class that requires a high degree of maturity and independence. Because of this all students and their guardians are required to sign a classroom and safety contract. By signing this, it is agreed that the rules set forth in class will be followed and the students' best discretion will be used while in this class. Your student will not be able to participate in any unsupervised activity until this agreement is signed. Also, I want to stipulate that if for any reason your child chooses not to follow the safety codes or rules established in the classroom, they will not be able to photograph unsupervised outside of the classroom during our class period, and could potentially fail the class.

CAMERA EQUIPMENT

As a part of the Hillside High School photo class, students are required to photograph using a D.S.L.R. (digital single lens reflex). Students will work with additional equipment including but not limited to tripods, studio lights, studio backdrops, and fixed lenses. The photography department does have DSLR and SLR film cameras available for students who do not have access to one of their own. The cameras available here at school may be used during class time. It is imperative that both student and parents understand the need for care of this equipment.

PARENT / STUDENT must acknowledge via email and initial/sign below:

____/____ We understand taking photographs on campus during photography class is a privilege and should be treated as such. My student and I agree that he/she will abide by all rules set forth by Hillside High School administrators and Ms. Siwek. We understand that violation of these rules will result in the loss of class-time photography privileges

____/____ We understand that as a student in this class said student will be using digital cameras, computers, scanners, lighting equipment, and photo software to complete the course. Because the equipment they will be using is fragile and expensive, it is their responsibility to make sure that it is used properly and returned undamaged.

____/____ We understand the camera/camera equipment policy and that any equipment checked out overnight must be returned the following school day prior to the start of first period

____/____ We understand that flagrant disregard for photography equipment and/or school/classroom rules will result in discipline by the administration

By signing this contract, I have read and understand the responsibilities of this course. We also understand that we are responsible for all equipment/ materials used in this course by student and that fines will apply to broken or damaged items.

Student Name: _____ Student Signature: _____

Parent Name: _____ Parent Signature: _____

Parent Email: _____

Rules for photographing at Hillside HS

Photographing in and around the school campus is a unique privilege for photography students. To make sure they remain within the guidelines, we ask that students and parents sign a contract with the understanding that the privilege is consistently earned. Photography students will sign a contract for borrowing a camera, and a behavioral contract, which would allow them to photograph outside of the classroom. They must both be signed by a parent and additionally confirmed by a parent via email.

Students *are* allowed to:

- Photograph outside on school campus
- Photograph in the main lobby of the school
- Photograph in pairs of two
- Photograph during scheduled times and days of the week.

*If an administrator or teacher asks what photography students are working on in photography, the student should be able to explain.

Students *are not* allowed to:

- Create noise or distraction while photographing on school campus
- Photograph in groups of more than three students
- Distract in any way, students or teachers in their classrooms
- Knock on any classroom door
- Photograph people without their permission

Breaking your contract will eliminate student privilege to photograph outside of the classroom.